



Privacy Notice

Dear Vendors,

LH Financial Group Public Company Limited (“LHFG”, “we” or “our”) values privacy and strives to protect your personal data or personal data relating to the individuals connected to your business (collectively referred to as “**Personal Data**”) based on Thai law.

This Privacy Notice explains: -

- What kind of Personal Data do we collect? This includes what you tell us about yourself or the individuals connected to your business (collectively referred to as “you”, “your” or “yourself”) and what we learn by having you as a vendor.
- How do we use your Personal Data?
- Who do we disclose the Personal Data to?
- What are the choices we offer? This includes how to access and update your Personal Data.
- What are your privacy rights and how does the law protect you?

1. What kind of Personal Data do we collect?

We collect many different kinds of the Personal Data, depending on various circumstances that are relevant to procuring goods and/or services, and making payments.

We may collect the Personal Data about you from a variety of sources, including but not limited to: -

- From you directly as part of the process of becoming our vendor;
- From third parties as part of the process of becoming our vendor e.g., credit checks, trade references, our customers, law enforcement authorities, etc.;
- The information obtained about you in the course of our working relationship, including when you talk to us e.g., recorded calls, posts, emails, notes or any other means;
- In insurance claims or other documents;
- Financial reviews; and/or
- When you manifestly publish your Personal Data, including via social media (e.g., we may collect your Personal Data from your social media profile(s), to the extent that you choose to make your profile publicly visible).

We sometimes collect the Personal Data from additional online and offline sources including commercially available third-party sources, such as credit reporting agencies

(including the National Credit Bureau). We may combine this information with the Personal Data we have collected about you under this Privacy Notice.

The categories of Personal Data about you that we collect, subject to the applicable law, including but not limited to: -

- **Personal details:** Name, surname, gender, date of birth, marital status, personal identification number, passport number, other government issued number(s), tax identification number; nationality, image of passport, driving license, signatures, authentication data (e.g., passwords, answer in resetting the password, PINs, facial and voice recognition data), photographs, visual images and CCTV footages;
- **Financial details:** The details of your bank account, billing address, credit card numbers, and cardholder's name and details;
- **Contact details:** address, telephone number, email address and social media profile details; and/or
- **Electronic data:** IP address, cookies, activity logs, online identifiers, unique device identifiers and geolocation data.

2. How do we use your Personal Data?

We may collect and use your Personal Data only if we have proper reasons and it is lawful to do so. This includes sharing it outside LHFG.

We will rely on one or more of the following lawful grounds when processing/holding Personal Data:-

- When it is to fulfil the contract we have with you (Fulfilment of contract);
- When it is our legal duty (Our legal duty);
- When it is in our legitimate interest (Our legitimate interest); and/or
- When you consent to it (Your consent).

The purposes for which we may process your Personal Data, subject to the applicable law, and the legal bases on which we may perform such processing, are: -

Purpose of data processing	Legal basis
Procurement of goods and/or services	
<ul style="list-style-type: none"> To make a decision about procuring goods and/or services with you To make and manage payments To manage charges and interests due To collect and recover the goods and/or services that are owed to us To deal with legal disputes 	<ul style="list-style-type: none"> Fulfilment of contract Fulfilment of contract Fulfilment of contract Fulfilment of contract Our legal duty Our legal duty
Business relationship	
<ul style="list-style-type: none"> To manage our relationship with you or your business To communicate with you about the goods and/or services 	<ul style="list-style-type: none"> Our legitimate interests Our legitimate interests
Business improvement	
<ul style="list-style-type: none"> To identify issues with existing goods and/or services To plan the improvements to the existing goods and/or services 	<ul style="list-style-type: none"> Our legitimate interests Our legitimate interests
Security and risk management	
<ul style="list-style-type: none"> To detect, investigate, report, and seek for a financial crime prevention To manage risk for us To obey the laws and regulations that apply to us 	<ul style="list-style-type: none"> Our legal duty Our legitimate interests Our legal duty

When we rely on legitimate interest as a reason for processing the Personal Data, it has considered whether or not your rights are overridden by our interests and has concluded that they are not.

3. Who do we disclose the Personal Data to?

We may share your Personal Data with others where it is lawful to do so, including where we or they:-

- need to fulfill the requirement under a contract
- have a public or legal duty to do so e.g., assist with detecting and preventing fraud, tax evasion, financial crime, etc.

- need to report in connection with regulatory reporting, litigation, asserting or defending legal rights and interests
- have legitimate business reasons to do so e.g., manage risk, verify identity, enable another company to provide you with the services you've requested, assess your suitability for the goods and/or services, etc.
- ask for your permission to share it, and you have agreed

We may share your Personal Data for these purposes with others, including: -

- Companies within the group and any sub-contractors, agents or service providers who work for us or provide the services to us, including their employees, representative, sub-contractors, service providers, directors and officers
- any trustees, beneficiaries, administrators or executors
- people you make payments to and receive payments from
- your intermediaries, correspondent and agent of the company, clearing houses, clearing or settlement system, market counterparties and any company you carry out investment services through us
- other financial institutions, tax authorities, trade associations, credit reference agencies, and debt recovery agents
- any people or companies where required in connection with potential or actual corporate restructuring, merger, acquisition or takeover, including any transfer or potential transfer of any of our rights or duties under our agreement with you
- law enforcement, government, courts, court procedure, dispute resolution bodies, our regulators, auditors and any party appointed or requested by our regulators to carry out investigations or audits of our activities
- other parties involved in any disputes, including disputed transactions
- fraud prevention agencies who'll also use it to detect and prevent fraud and other financial crime and to verify your identity
- anyone who provides instructions or operates any of your accounts, goods or services on your behalf (e.g., power of attorney, solicitors, intermediaries, etc.)
- anybody else that we have been instructed to share your personal data with by you

Except as described in this Privacy Notice, we will not use the Personal Data for any purposes other than the purposes as described to you in this Privacy Notice. Should we intend to collect, use or transfer your data outside the scope of this Privacy Notice, we will notify you and obtain your consent prior to the collection, use and disclosure, unless the law allows us to do so without your consent. You will also be given the opportunity to consent or to decline such collection, use and/or transfer of your Personal Data.

We will continue to adhere to this Privacy Notice with respect to the information we have in our possession relating to prospective, existing and former vendors.

Cross-border Transfer of Personal Data

Your personal data may be transferred to and stored/processed in other countries.

Such countries may not have the same level of Personal Data protection. When we do this, we will ensure destination country has an appropriate level of protection and that the transfer is lawful. We may need to transfer the Personal Data in this way to carry out our contract with you, fulfil the legal obligations, protect the public interests and/or for our legitimate interests. In some countries, the law might compel us to share certain personal data (e.g., with tax authorities). Even in these cases, we will only share Personal Data with people who have the right to access it.

4. Retention of Personal Data

We retain your Personal Data for as long as it is necessary to carry out the purpose for which it was collected i.e., for business and legal reasons, or compliance with the applicable laws.

We may keep your Personal Data for up to 10 years after you stop being our vendor in order to ensure that any contractual disputes that may arise can be processed within the time frame. However, in the event of regulatory or technical reasons, we may keep your personal data for longer than 10 years. If we do not need to retain the Personal Data for longer than it is legally necessary, we will destroy, delete or anonymize it.

5. Accuracy of your Personal Data

We need your help to ensure that your Personal Data is current, complete and accurate. Please inform us of any changes to your Personal Data by: -

- Contacting the representative of the company you have previously contacted or contacting LH Bank Contact Center Tel.1327
- Updating your personal information at/through the company representative you have contacted or contact: DPOAdmin@lhbank.co.th

We will occasionally request updates from you to ensure the Personal Data we use to fulfill the purposes of collection, use and/or disclosure are current, accurate and complete.

6. What are your privacy rights and how the law protects you?

- **Right to Withdrawal:** This enables you to withdraw your consent to our processing of your Personal Data, which you can do at any time. We may continue to process your Personal Data if we have another legitimate reason to do so.
- **Right to Access:** This enables you to receive a copy of Personal Data we hold about you and to check if we are lawfully processing it.
- **Right to Correction:** This enables you to have any incomplete or inaccurate information we hold about you corrected.
- **Right to Deletion:** This enables you to ask us to delete or remove, destroy or anonymize your Personal Data where there is no good reason for us to continue processing it. You also have the right to ask us to delete or remove your Personal Data where you have exercised your right to object to processing (see below).
- **Right to Object the Collection, Use, or Disclosure:** This enables you to object to the processing of your Personal Data where we are relying on legitimate interest and there is something about your particular situation which makes you want to object to the processing on this ground. You also have the right to object where we are processing your Personal Data for direct marketing purposes and profiling activities.
- **Right to Suspense:** This enables you to ask us to suspend the processing of your Personal Data, for example, if you want us to establish its accuracy or the reason for processing it.
- **Right to Portability:** Request the transfer of your Personal Data to another party.
- **Right to Lodge a Complaint:** This enables you to file complaints with related government authorities, including but not limited to, the Thailand Personal Data Protection Committee.

Handling of Complaints

In the event that you wish to make complaints about how we process your Personal Data, please contact us and we will try to consider your request as soon as possible. This does not prejudice your right to file complaints with government authorities that has data protection authority.

7. Security of your Personal Data

Information is our asset and therefore we place great importance on ensuring the security of your Personal Data. We regularly review and implement up-to-date physical, technical and organizational security measures when processing your Personal Data. We have internal policies and controls in place to ensure that your Personal Data is not lost, accidentally destroyed, misused or disclosed, and is not accessed except by our employees in the

performance of their duties. Our employees are trained to handle the Personal Data securely and with utmost respect. Failing to do so, they may be subject to a disciplinary action.

8. Your Responsibilities

You are responsible for making sure that the Personal Data you have given us or provided on your behalf, is accurate and up to date, and you must tell us as soon as possible if there are any updates.

You have responsibilities under your contract to provide us with the Personal Data. You may also have to provide us with the Personal Data in order to exercise your statutory rights. Failing to provide the Personal Data may mean that you are unable to exercise your statutory rights.

Certain Personal Data, such as contact details and payment details, must be provided to us in order to enable us to enter into the contract with you. If you do not provide such Personal Data, this will hinder our ability to administer the rights and obligations arising as a result of contract efficiently.

9. Revision of Our Privacy Notice

We keep our Privacy Notice under a regular review and thus the Privacy Notice may be subject to changes. The date of the revision can be found at the bottom of every page.

10. Contact us

If you have any questions in regard to the protection of your Personal Data or if you wish to exercise your rights, please contact: -

- Contacting the representative of the company you have previously contacted or contacting LH Bank Contact Center Tel.1327
- Updating your personal information at/through the company representative you have contacted or contact: DPOAdmin@lhbank.co.th